



NorCal Science Olympiad State Finals Event Supervisor AGREEMENT

The rules at the NorCal State Finals are sometimes not the same as at Regional Events. A well-organized event that is fair for all participating teams requires Event Supervisors to follow the NorCal State Finals guidelines and rules.

As the NorCal Science Olympiad Event Supervisor I agree to the following tournament rules:

1. Read, fully understand, and follow the current year rules for my event, including the scoring procedures as written. If an error occurs on event day I WILL NOT make a change once the event has begun.
2. Work with my Regional Director to provide all needed equipment and supplies for my event to run efficiently and according to the rules.
3. Develop, organize, and run my event so it is fair to ALL PARTICIPANTS/TEAMS. Adhere to all aspects of the rules for my event and to the tournament schedule.
4. Write a well-organized test that follows the current year rules for my event and that has NOT been used at any Science Olympiad event at any time.
5. Not share any part of my test with any member of a participating team, coach, or anyone else affiliated with a team.
6. Make every effort to score the tests within ninety (90) minutes of the end of my test time. (Note: The Awards Ceremony begins at 4:30 PM and we cannot have all Event Supervisors arrive at the same time. Please ask for assistance with scoring your tests. A scanner machine and forms are available.)
7. If my test is scored by more than one person, then each person will score the SAME part of the test (i.e., one scorer scores questions 1 – 10, second scorer scores 11 – 20, etc.)
8. If my event requires stations all teams will have the SAME amount of time at each station.
9. Start and stop each time slot on time. If my test begins late, then the amount of time left in the time slot will be used for each time slot. (Please do NOT keep teams past the end time.)
10. If my event requires impound (see event schedule) I will be at the impound location on time. If a team is late to impound please see the rules for instructions to penalize the team, or rank the team behind all other teams. Only PARTICIPANTS can impound. Adults not allowed at impound or at a “Closed” event.
11. Immediately notify a team if they are placed in a tier other than the first tier and provide the reason.
12. I will not release times, distances, or how a team has placed.
13. For additional information I will review the **Event Supervisor Orientation** available on the NorCal website at www.norcalscienceolympiad.com. Click “Tournament” then “Event Supe Information”.
14. Turn in a copy of my test and answer key at Score Counseling. Tests will NOT be distributed to anyone and will NOT be available for purchase.

Print Name

Signature

Event & Division